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4 March 2010

Dear Company Secretary,

ICSA review of the Higgs Guidance 2010

As you are aware from our previous correspondence in January¹, the Financial Reporting Council has commissioned ICSA to lead the project on its behalf to update the Higgs Guidance ("Good Practice Suggestions from the Higgs Report", last reissued in 2006²). A consultation document entitled: 'Improving board effectiveness' has now been published and is available at www.icsa.org.uk. Responses should be sent 'for the attention of Seamus Gillen' either in writing to the above address or by email to: policy@icsa.co.uk by **16 April 2010**.

Thank you to those who have already confirmed their interest in attending a meeting on the above to share views on how fresh guidance can be formulated. Details of these meetings will be emailed to you directly in due course.

If you have not yet registered your interest but would like to attend one of these meetings please register your interest in attending such a meeting by emailing: policy@icsa.co.uk no later than **12 March 2010**. These meetings will be conducted under conditions of strict confidentiality with the Chatham House Rule applying.

Yours faithfully

Seamus Gillen
Director of Policy
ICSA

¹ <http://www.icsa.org.uk/assets/files/pdfs/cosec%20letter%20higgs.pdf>

² <http://www.frc.org.uk/documents/pagemanager/frc/Suggestions%20for%20good%20practice%20from%20the%20Higgs%20Report%20June%202006.pdf>